

EXCAVATION PERMIT



THE UNIVERSITY OF
**WESTERN
AUSTRALIA**

1. Planning – {UWA Responsible Officer must process}.	Permit Number	
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Does this permit combine with any other permits?

Permit	Y	N	Number	Permit	Y	N	Number
Isolation	<input type="checkbox"/>	<input type="checkbox"/>		Hot Work	<input type="checkbox"/>	<input type="checkbox"/>	
Confined Space	<input type="checkbox"/>	<input type="checkbox"/>		Work Area Access	<input type="checkbox"/>	<input type="checkbox"/>	
Working at Heights	<input type="checkbox"/>	<input type="checkbox"/>					

Site work details			
Building/location:			
Purpose/type of work:			
Start date/time:		Finish date/time:	
UWA department or contractor (Name):		Signature:	

Potential Hazards and Considerations	
<p>Contacting buried services – electrical, gas, sewerage and water services -</p> <ul style="list-style-type: none"> Have As Constructed Drawings been reviewed? Has a Dial before you Dig check been undertaken? Have UWA Technical Officers authorised isolation and clearance requirements? Will services locators be used and services marked? Will mechanical excavations stop within 1.5m of the service and then hand shovels used for proof of services? <p>Disturbing contaminated soil – asbestos, hydrocarbons, metals and PCSs etc? Is an environmental site investigation required?</p> <p>Overhead power lines within 10m of the excavation Are electrical isolations of overhead services required?</p> <p>Destabilisation of nearby structures. Is a geotechnical survey required?</p>	<p><input type="checkbox"/> Traffic Management and exposure to the public. Is there a need for traffic management plan? Have access isolations been planned? Has barricading and signage requirements been established? Have actions to reduce noise and dust been established?</p> <p><input type="checkbox"/> Excavation subsides. Will excavated materials and equipment be stored more than 1m away from excavation? Will excavations deeper than 1.5m have shoring and a repose of 45 degrees? Will persons be working in the excavation during excavation?</p> <p><input type="checkbox"/> Impedence of fire and emergency services. Are fire and emergency facilities impeded i.e. fire hydrants and evacuation routes?</p>

Clearances: Dial Before You Dig and UWA	Status	Comments – As Construction Drawings and other records.
Fire Services and mains.	Clear / Not Clear	
Water – mains.	Clear / Not Clear	
Sewerage	Clear / Not Clear	
Gas	Clear / Not Clear	
Electrical high voltage	Clear / Not Clear	
Electrical low voltage	Clear / Not Clear	
Communications (fibre optics)	Clear / Not Clear	
Irrigation Services	Clear / Not Clear	
Other clearances: contaminants in soil – asbestos, hydrocarbons, metals and PCBs.	Clear / Not Clear	

The UWA Responsible Officer acknowledges the above clearances? Yes/No - Name/Signature:

Note: should any of the above services be marked *Not Clear*, then the following isolations or precautions shall be complied with.

Isolations required:

Precautions:

Authority to work

UWA RESPONSIBLE OFFICER

I acknowledge that I have clearly explained the requirements with the person/s undertaking the works, and they have obtained and understood the clearances, isolations and precautions stated above.

Full name:

Signature:

Date:

2. Acknowledgement – {Person undertaking must process}

PERSON/S UNDERTAKING THE WORK

The representative of the person/s undertaking the excavation acknowledges the works will comply with the above clearances, isolation requirements and precautions; and acknowledges that the excavation will be undertaken in accordance with the University contractor safety management procedures and the *Code of Practice: Excavation*.

Full name:

Signature:

Date:

3. Completion {UWA Responsible Officer must process}

UWA RESPONSIBLE OFFICER

All works associated with this permit has been completed, the work area and adjacent areas have been inspected after completion of the work. This permit is now relinquished.

Full name:

Signature:

Date:

Time:

Original copy kept at site.

Photocopy kept with UWA Responsible Officer.