



Pre-Start Safety Checklist

The following is a checklist which details the safety documentation that must be completed and provided to the Responsible Officer at the commencement of each new job at UWA sites.

UWA Contractor Safety Induction Card	
Construction Safety Awareness Training Card	
Safety Management Plan / Job Safety Analysis	
Current operational certification (personnel) and certificates (as required)	
Material safety data sheets (as required)	
Permit to Work Application Forms	
Parking Permit Applications	
Insurance Requirements	

The following (as applicable) must be submitted to the Responsible Officer upon completion of the Works:

As constructed drawing or as installed drawings	
Completed Permits to Work	
Supply Authority Certificates for any electrical work	

I, _____
(Name of Responsible Officer)
Have received the Pre-Start Safety documentation

.....
(Responsible Officer's Signature)

.....
(Date)